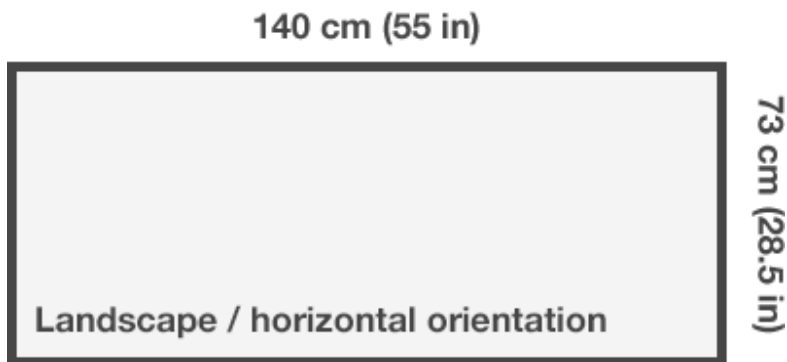## E-Poster Competition

GUIDELINES FOR E-POSTER COMPETITION

1. The presenter **must be registered for the CME**.

2. An **abstract** of ≤300 words should be submitted latest by **10th February 2020**.

    a. If it is a Study:

        i. It should have an Implication Statement, i.e., the clinical relevance of the study – up to 50 words

        ii. Main Body – Having Background, Methods, Results, Discussion, Conclusions and up to 3main References

    b. If it is a Case Report/ Innovation:

        i. It should have an Implication Statement, i.e., the clinical relevance of the Case Report/Innovation – up to 50 words

        ii. Main Body – Having Introduction, Case, Discussion, Conclusions and up to 5 main References

3. A panel of judges will judge e-posters. For this please prepare your poster as under:

Creating your e-poster

These instructions are written for PowerPoint, but are applicable to *any* other software you may wish to use. Use PowerPoint 2007 or newer, and set the dimensions of your poster to: **140 cm (55 in) width** x **73 cm (28.5 in) height**, in **landscape orientation**.

- Number of pages (slides): **ONLY One (1)**.
- Make sure your text and background have a **large contrast** (dark lettering on a light background or the reverse).

- It's advised that for electronic posters to be read on-screen, a minimum 24-28 point size (or bigger) for body text fonts is used, to ensure optimal legibility from the usual distance of 3-5 ft. A little larger text (e.g., 32 pt size) will provide even more comfortable reading.
- Recommended font types- Calibri, Arial, Tahoma, Times New Roman.
- Posters should include a title, name and affiliation of the presenter/ presenters. Presenting author should be highlighted.
- Use bulleted lists where possible instead of paragraphs.
- For embedded images .jpeg or .png file formats in a resolution of 72 or 96 dpi are preferred.
- Do **not** use animated effects, "animations" and videos.
- Before submitting, save your poster as a **PDF file**. All recent versions of PowerPoint and most other software applications allow you to save your poster as a PDF file from the "File > Save as" menu or through the "File > Print > as .PDF" option. **Submit as a PDF file only.**

4. Each participant will be allotted a TOTAL of **4 minutes** for the **PRESENTATION AND DISCUSSION**. *The presentation will be blanked out automatically at the end of four minutes.* The more time one takes for presentation, the less will be available for discussion!
5. Your complete poster will be assessed by the judges in advance, **so send your poster (PDF; SINGLE slide ≤40MB in size) by 14/02/2020; 23:59hrs** by email to airway.amf@gmail.com
6. The poster, once submitted, can be modified up to 14/02/2020; 2359hrs on written request to Poster Coordination Committee at airway.amf@gmail.com. Subsequently the poster would not be accessible for any changes.

Participants will get **Certificates of participation**; In addition, **Best three e-Posters** will be given Certificate to that effect along with a Cash Prize of Rs. 3,000/- each.

Decision of Coordination committee and Judges will be final at all times

Warm Regards

E-Poster Competition Coordination Committee, Airway 2020 (AMF)